Mentoring Scheme 2015

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| **Name of Voluntary Organisation** |  |
| **VO Reg. n°** |  |
| **Address of Voluntary Organisation (*Venue for meeting)*** |  |
|  |  |
| **Name of Contact Person** |  |
| **Designation** |
| **Telephone n°**  |  | **Mobile n°**  |  |
| **E-mail** |  |

Below is the list of areas that are provided under this initiative. Please indicate next to the area you would like the mentoring service and indicating also the number of hours required. Please note that every Organisation can only apply for a maximum of 10 hours in one calendar year. Each session cannot exceed two hours in one visit, but more than one visit in a particular area can be requested.

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| **Title** | **(x)** | **Number of hrs.** |
| Effective fundraising practice, fundraising strategy and events management . |  |  |
| Strategic volunteer management |  |  |
| Finance for VOs |  |  |
| Proposal writing and budgeting-Developing your skills |  |  |
| Communications and Campaigning |  |  |
| Designing & Managing Fixed Term Projects in VO |  |  |
| Legal Obligations and implications of a VO |  |  |
| Accessing EU and Local Funding |  |  |

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| --- | --- |
| Date |  |

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| **Signature of authorised person from VO** | **VOLUNTARY ORGANISATION’S STAMP (if available)** |