

**Corporate Volunteer Award 2018**

**NOMINATION FORM**

The Selection Board of the National Volunteer Award, appointed by the Malta Council for the Voluntary Sector, will receive the nominations for Corporate Volunteer Award 2018. Nominations must be made through this form, in line with the regulations outlined below.

**A. REGULATIONS.**

**1. The aim of the Award.**

* 1. To give broad recognition to the Private Sector for its contribution to community through the support to Voluntary Organisations,
	2. To create awareness of the exemplary values displayed by the nominated Company with the goal of locating good practices for the Corporate Sector in this area,
	3. To recognize the important contribution that the nominated Company has made in the Voluntary Sector.

**2. Eligibility criteria.**

2.1 Nominated Companies must be registered in Malta and/or operating in Malta or Gozo,

2.2 Nominated Companies must be a Company or an Organisation coming from the Private Sector which has given tangible support to the Voluntary Sector, both by direct support as well as by supporting and facilitating its employees to volunteer.

2.3 Nominated Companies did not make any financial gains or recieve external funds (ex. EU Funding) to support the volunteer/volunteering activity nominated for this award.

2.4 Nominated Companies supported active voluntary work between January 2017 and the closing date of this application call.

2.5 Nominated Companies must not have been awarded this same award in previous years.

**3. Conditions for participation.**

3.1 The voluntary work may be in any field, such as sports, social, humanitarian, ecological, cultural etc., but must be in accordance with the human rights and laws of Malta.

3.2 The voluntary work must have had some positive contribution towards a particular field and should ideally have served as an inspiration to others.

3.3 The Malta Council for the Voluntary Sector reserves the right to refuse nominations on ethical grounds,

**4. The nomination process.**

4.1 Nominations for the Award must be made by at least two persons who have been closely associated with the nominated Company through work or other activities,

4.2 The nominators must be coming from two different Organisations,

4.3 Each nomination must clearly show that the nominee is qualified to compete for the Award. The form should be signed by both the nominee and the nominator.

**B. NOMINATION.**

*Details of the nominated Company/Organisation*

**Name of Company:**

**Address:**

**Town/City:**        **Postcode:** **Country:**

**Date when the support to voluntary work started:**

*Personal details of the nominator 1*

**Name:**        **Surname:**

**Address:**

**Town/City:**        **Postcode:**        **Country:**

**Name of Organisation:**         **VO number:**

**I.D. number:**        **Mobile number:**

**E-Mail address:**

*Personal details of the nominator 2*

**Name:**        **Surname:**

**Address:**

**Town/City:**        **Postcode:**        **Country:**

**Name of Organisation:**         **VO number:**

**I.D. number:**        **Mobile number:**

**E-Mail address:**

1. Please give a brief description of the nominated Company’s voluntary support. (not more than 400 words)
2. What are the short and long-term goals of the Company with regards to support of voluntary work? (not more than 200 words)
3. Where any concrete results achieved? If so, please describe. Remember to include the potential positive impact that the support had on voluntary work and could have in the near future. (not more than 200 words)

**This nomination form, along with the documents specified below, is to be sent electronically to:**

**mcvs.mede@gov.mt**

**The closing date for nominations is Friday the 19th October 2018 at noon. Regrettably, late nominations cannot be considered.**

**Written proof to furnish (in pdf, doc, or jpg format):**

* **A signed letter from the nominating Voluntary Organisations declaring their relation with the Company being nominated.**

We the undersigned,             and             declare to have read and accepted the rules of the competition.

**Date (dd/mm/yyyy):** **/****/**

*Nominator 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Signature 1 (please type your full name, designation and name of VO):**

*Nominator 2:\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature 2 (please type your full name, designation and name of VO):**

Award Ceremony will take place on the 5th December 2018.

All applications will be treated in full confidentiality and as per Data Protection Act.