

National Volunteer Award 2019

NOMINATION FORM

The Selection Board of the National Volunteer Award, appointed by the Malta Council for the Voluntary Sector, will receive nominations for this award made through this form, in line with the regulations outlined below.

A. REGULATIONS

1. The aim of the Award

- 1.1 To give broad recognition to the service done by the nominated volunteer,
- 1.2 To create awareness of the exemplary values displayed by nominated volunteers with the goal of locating role models for youth and wider society,
- 1.3 To recognise the important contribution that the nominee has made in various fields.

2. Eligibility criteria

- 2.1 Nominees must be Maltese nationals or legally recognized residents in Malta, for the past five calendar years.
- 2.2 Nominees must be at least 18 years old by the closing date for nominations.
- 2.3 Nominees should have undertaken active voluntary work between the whole period from January of the current year and the closing date of this application.
- 2.4 Nominees must have a clean police conduct.
- 2.5 This is a once-in-a-lifetime award: previous winners are not eligible for nomination.
- 2.6 Nominees should not be PEPs (kindly refer to the definition below).

3. Conditions for participation

- 3.1 The voluntary work may be in any field, such as sports, social, humanitarian, ecological, cultural etc., but must be in line with human rights and the laws of Malta. The Malta Council for the Voluntary Sector reserves the right to refuse nominations on ethical grounds.
- 3.2 The voluntary work must have made some positive contribution towards a particular field and should ideally have served as an inspiration for others.
- 3.3 Nominators implicitly attest that the nominee does not make financial gains through the voluntary work done for the VO, and has a clean police conduct.

4. The nomination process

- 4.1 A nomination should be made by two persons who know the nominee through work or other activities, and endorsed by an Administrator of the nominating VO.
- 4.2 Each nomination must clearly show that the nominee is qualified to compete for the Award. The form must be signed by both nominators.

Definition of a politically exposed person (PEP)

For the purposes of this application PEP refers to:

(a) individuals who are or have been entrusted with prominent public functions include the following—

- *(i) heads of state, heads of government, ministers and deputy or assistant ministers;*
- *(ii) members of parliaments;*
- *(iii) members of supreme courts, of constitutional courts or of other high-level judicial bodies whose decisions are not generally subject to further appeal, other than in exceptional circumstances;*
- *(iv) members of courts of auditors or of the boards of central banks;*
- *(v) ambassadors, chargés d'affaires and high-ranking officers in the armed forces; and*
- *(vi) members of the administrative, management or supervisory bodies of state-owned enterprises;*

(b) immediate family members including the following—

- *(i) a spouse;*
- *(ii) a partner;*
- *(iii) children and their spouses or partners; and*
- *(iv) parents;*

(c) persons known to be close associates include the following—

*(i) any individual who is known to have **joint beneficial ownership** of a legal entity or legal arrangement, or any other close business relations, with a person referred to in regulation (a); and*

*(ii) any individual who has **sole beneficial ownership** of a legal entity or legal arrangement which is known to have been set up for the benefit of a person referred to in regulation (a).*

B. NOMINATION

Personal details of the nominee

Name: _____ Surname: _____

ID Card: _____ Date of Birth: _____

Address: _____

Town/City: _____ Postcode: _____ Country: _____

Nationality: _____

Mobile No.: _____ E-Mail address: _____

Name of the nominee's Voluntary Organisation (kindly include VO number):

Sector of intervention of the association (eg. sport, humanitarian, social, cultural):

Approximate date when the nominee's voluntary work started: _____

Personal details of the first nominator

Name: _____ Surname: _____

I.D. number: _____ Mobile No.: _____

E-Mail address: _____

How are you associated with the nominee through work or other activities?

Personal details of the second nominator

Name: _____ Surname: _____

I.D. number: _____ Mobile No.: _____

E-Mail address: _____

How are you associated with the nominee through work or other activities?

1. **Please furnish a brief description of the nominee's voluntary work.**
(In not more than 200 words, and possibly in point form)

(If you wish you may write this on a separate sheet)

2. **Indicate valuable characteristics which would warrant the Award**, for instance:
- which exemplary values were displayed by the nominee,
 - how the nominee acted as a role model for youth and wider society,
 - and what important contribution the nominee made in the field they volunteered in
- You can list projects or initiatives that have been initiated/supported by the nominee.
(In not more than 300 words and possibly in point form)

(If you wish you may write this on a separate sheet)

This nomination form, along with the documents specified below, is to be sent electronically to this email address: **mcvs.mede@gov.mt**

The closing date for nominations is **8th November 2019 at noon**.

Regrettably, late nominations will not be considered.

This nomination needs to be endorsed by an Administrator of the VO.

- Hence, kindly attach a signed letter from the organisation where the nominee has volunteered, confirming the duration of the voluntary activity and the role of the nominee.

(Please note: .pdf / .doc / .docx / .jpg are all acceptable formats)

We the undersigned declare to have read and accepted the rules associated with this Award granted by the Malta Council for the Voluntary Sector.

Nominator 1 _____ Signature: _____

Nominator 2 _____ Signature: _____

Date: _____

Kindly note that the Award Ceremony will take place on the 5th December 2019

APPLICATIONS WILL BE TREATED IN CONFIDENCE AND ACCORDING TO DATA PROTECTION REGULATIONS