



Operational Assistance Scheme for VOs

GUIDELINES 2020

The Aims of the Scheme



- i. Support VOs whose operation is related and essential for the the COVID-19 pandemic.
- ii. Support VOs which, due to the COVID-19 pandemic, may be suffering a reduction in its services being offered, which is resulting in a loss of employment.
- iii. Support VOs which, due to the COVID-19 pandemic, may face difficulties to restart the operation at post pandemic stage.

Budget

- I Assistance
- Funds allocated in the COVID-19 Operational Assistance Scheme for VOs shall be of €3,000,000.00.
- Once the allocated funds are utilised, there will not be any replenishment of this Fund.
- The budget under this Scheme shall be eligible for the period 16th March 2020 till the 30th September 2020.
- Phase 1 from the 16th March 2020 till the 30th June 2020 and Phase 2 from the 1st July 2020 till the 30th September 2020.
- All applications must be filed by 31st July 2020.

Late applications will not be eligible for funding under this Fund.



Budget Allocations

The budget shall be distributed under four different allocations supporting the aims of the same Scheme.

i. Staff Costs of full-time and part-time employees engaged directly with the Voluntary Organisation − €2,100,000.00;

ii. Utility Bills - €350,000.00;

iii. Costs related to Services rendered during COVID-

19 - €475,000.00;

iv. Emergency Fund to support Supplies related to services rendered by VOs during COVID-19 - €75,000.00.



Eligible items in relation to Budget Allocations





a. VOs shall apply for Wage Supplement of full-time and part-time employees engaged directly with the Voluntary Organisation and registered with Jobs Plus. Part-time employees are only eligible for such assistance if they are not receiving any similar assistance from a similar scheme and they cannot apply under two different Voluntary Organsiations.



- b. The eligible full time employees and part time employees, the employees should have been employed with the VO as end December 2019.
- c. The VO shall present the National Insurance (NI) of all employees who are listed in the application. For eligibility, the VO must proof that it does not have any pending payments of National Insurance and Income Tax dues for year ending December 2019.



d. For the duration of Phase 1 full time employees of VOs operating in sectors working in the Social, Humanitarian, Health, Disability and Animal Welfare which suffered drastically due to the COVID-19 pandemic or had to temporarily suspend operations on the order of the Superintendent of Public Health will be entitled to up to five days' salary based on a monthly wage of €800. Part-time employees will be eligible €500 per month. The time period of Phase 1 is applicable for the months of March, April, May and June 2020.





e. For the duration of Phase 2 full time employees of VOs operating in sectors working in the Social, Humanitarian, Health, Disability and Animal Welfare which suffered drastically due to the COVID-19 pandemic or had to a tapered aid of €600 for Full timers and €375 for Part Timers. The duration period for Phase 2 covers the months of July, August and September 2020.



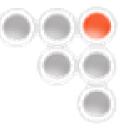


🙃 ii. Utility Bills

- a. The Scheme shall support up to 80% of the VO Utility Bills to a maximum of €250 euros/3months.
- b. Utility bills need to be addressed on the VO's name or the VO needs to have a leasing agreement of the premises for which the utility bill is addressed.
- c. Any reimbursement of Utility Bills, will be reimbursed for bills covering the period March till September 2020 period.



ii. Services rendered during Covid-19



- a. Support up to 50% of the expenses to a maximum of €1,000 for the following expenses and other costs which may be deemed eligible by the board:
 - i. Fuel in relation to services rendered directly related to COVID-19,
 - ii. Telephone Bills,
 - iii. Internet related expenses,

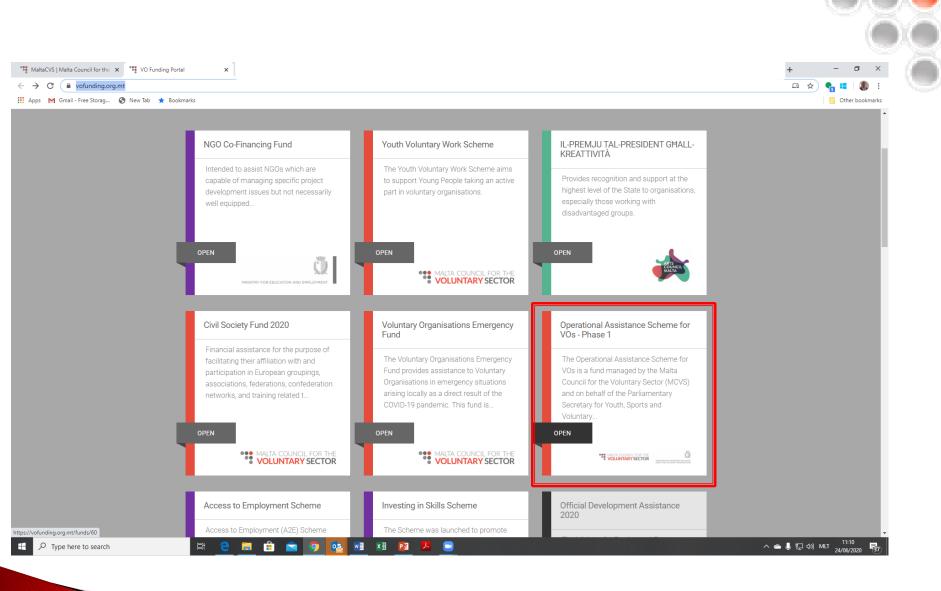


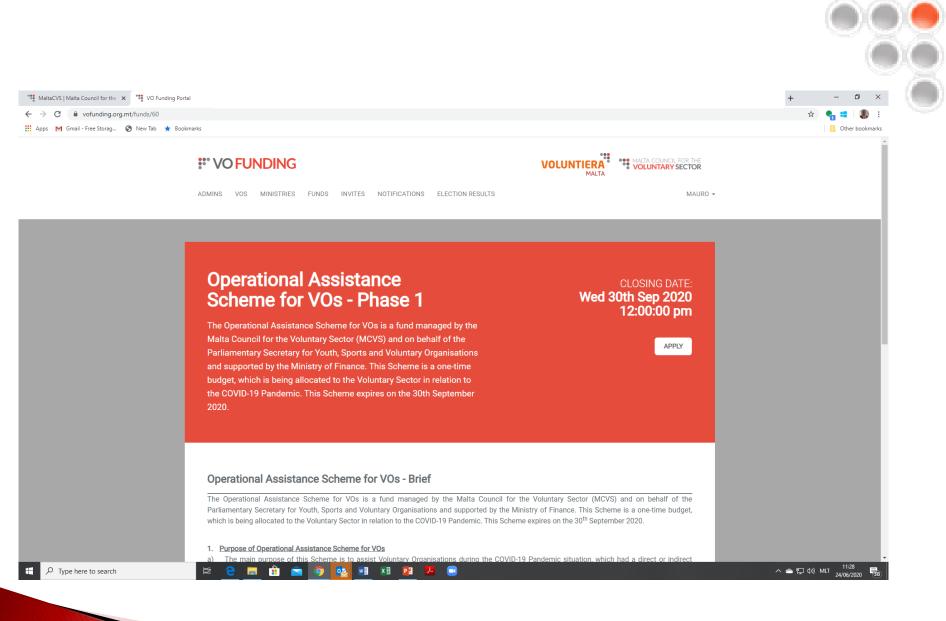
iv. Gozo mobilities (Gozo Ferry tickets in relation to services rendered directly related to COVID-19),

v. Fixtures and equipment directly related to Health and Safety in line with the guidelines and protocols arising from Public Health directives in relation to COVID-19.

vi. The invoices presented must cover expenses incurred during the period March 2020 and September 2020.







Grazzi

Malta Council for the

VOLUNTARY SECTOR

Tel: 22481110

@: mcvs.mede@gov.mt

Web site: www.maltacvs.org

